

Minutes of the October 5, 2023, meeting of the Board of Trustees

Meeting was called to order at the offices of the Municipal Fire and Police Retirement System of Iowa, 7155 Lake Drive, West Des Moines, IA at 9:56 a.m. by Marty Pottebaum.

Attendees at the meeting were:

Board Members:

Jennifer Sease
Eric Snyder
June Anne Gaeta
Jason Zilk
Mallory Merritt

Marty Pottebaum
Laura Schaefer
Nickolas Schaul
Duane Pitcher

Legislative Members:

Representative Matthew Rinker (via telephone)

Representative Kenan Judge

Contractual Consultants:

Doug Gross – BrownWinick
Dave Smith – Marquette

Cynthia Boyle Lande – BrownWinick
Doug Oest – Marquette

Administration:

Dan Cassady – Executive Director
James Bybee – Accountant/Investment Officer

BriAnna Nystrom – Deputy Director

Guests:

Xavier Leonard – LSA Fiscal Analyst
Megan Schlesky – Senate Republican Caucus Legislative Analyst
Erin Mullenix – Iowa League of Cities Research Director

Investment Manager Reports:

Representatives from MFPRSI's investment consulting firm, Marquette, reviewed with the Board the investment strategies of each of the investment managers scheduled to make a presentation on today's agenda as well as the role each manager plays in MFPRSI's overall investment portfolio.

David Seelbinder, VP, and Michele Cameron, Director, Global Client Solutions, from the firm of **IFM** provided a periodic report to the Board concerning the firm's management of an Infrastructure Portfolio for MFPRSI. The firm's representatives discussed with the Board an organizational update, philosophy of the firm, portfolio construction, and performance of the portfolio. The representatives indicated there are no legal or regulatory issues affecting the portfolio. The Board and Administration queried them on various matters.

John Cooney, Principal, and Rajesh Senapati, Managing Director, from **HarbourVest Partners LLC** provided a periodic report to the Board concerning the firm's management of several private equity portfolios on behalf of MFPRSI. The firm's representative discussed with the Board an organizational update and performance of the portfolios. The representative indicated there are no legal or regulatory issues affecting the portfolios. The Board and Administration queried the representative on various matters.

Alexander Chartz, VP, Client Portfolio Manager, and Mimi Yang, VP, Fixed Income Analyst, from the firm of **Dodge & Cox** provided a periodic report to the Board concerning the firm's management of a domestic fixed income separate account for MFPRSI. The firm's representatives discussed with the Board an organizational update and performance of the portfolio. The representatives indicated there are no legal or regulatory issues affecting the portfolio. The Board and Administration queried them on various matters.

Consent Agenda and Informational Topics:

The Board reviewed the following Consent Agenda topics:

Minutes and Schedules:

1. Review & Approval of Minutes of Previous Meeting(s)
2. Schedules – Calendars – Contract Summary

Benefit Activity Reports:

1. Communication Program Activity

2. DROP Program Activity Update
Development Program Reports:
 1. Legislative Report

The Executive Director discussed the Consent Agenda.

Nickolas Schaul moved to adopt the Consent Agenda including the 2024 meeting calendar.

Motion was seconded by Jason Zilk.

The motion was unanimously carried.

Financial Reports: The Executive Director discussed the Fiscal Year 2023 and Fiscal Year 2024 Budgets.

Board Inquiries & any Misc. Discussion Items: The Deputy Director discussed Fiscal Year 2023 goals including the return assumption and Board training. The Deputy Director also discussed Fiscal Year 2024 goals including upcoming disability training, investment fee structure education, and U.S. Large Cap Core education. A member of the Board of Trustees discussed his recent attendance at an educational conference.

Discussion of Legal Matters & Imminent & Pending Litigation Cases: A representative from MFPRSI's legal counsel, BrownWinick, reported that the Carter case was decided in MFPRSI's favor by the District Court. An appeal has been filed by the Petitioner with the Supreme Court of Iowa which may be accepted or sent to the Court of Appeals.

Investment Performance Report: Representatives from MFPRSI's investment consulting firm, Marquette, reviewed with the Board a report of performance for the investment markets as of August 31, 2023.

Audit Report & Actuarial Report for FY23: A representative from MFPRSI's auditor, Eide Bailly, presented and reviewed for the Board the results of its annual audit of MFPRSI for the period ending June 30, 2023.

Duane Pitcher moved to accept the fiscal year 2023 audit report.

Motion was seconded by Jennifer Sease.

The motion was unanimously carried.

Representatives from MFPRSI's actuary, SilverStone Group, presented to the Board the results of the July 1, 2023 actuarial valuation of the retirement system. The Board and actuaries discussed the information provided in the report. The representatives also reviewed with the Board the new disclosure requirements under ASOP #4 beginning in 2023.

June Anne Gaeta moved to accept the fiscal year 2023 actuary report and approve the city contribution rate, at 22.66%, effective July 1, 2024.

Motion was seconded by Jason Zilk.

The motion was unanimously carried.

System Funding Policy Draft: The Executive Director discussed a draft of the System Funding Policy. Representatives from MFPRSI's actuary, SilverStone Group, answered questions from the Board and Administration.

Duane Pitcher moved to adopt the System Funding Policy.

Motion was seconded by Nickolas Schaul.

The motion was unanimously carried.

Investment Performance Report (cont.): Representatives from MFPRSI's investment consulting firm, Marquette, reviewed with the Board a report of performance for the retirement system's portfolio as of August 31, 2023.

Investment Program Update: Representatives from MFPRSI's investment consulting firm, Marquette, made a 2023 Private Credit Recommendation to the Board.

Duane Pitcher moved to commit \$30 million to Siguler Guff Hawkeye to be directed towards a customized Private Credit separate account, subject to successful contract negotiations.

Motion was seconded by June Anne Gaeta.

The motion was unanimously carried.

2023 Interim Report to the General Assembly: The Executive Director discussed the report.

Consideration of & Determination on Appeal Case (May):

June Anne Gaeta moved the Board go into closed session, pursuant to Iowa Code Section 21.5, for discussion of the appeal subcommittee hearings.

Motion was seconded by Laura Schaefer.

Roll call vote was taken as follows:

Jennifer Sease	Aye	June Anne Gaeta	Aye
Duane Pitcher	Aye	Laura Schaefer	Aye
Marty Pottebaum	Aye	Jason Zilk	Aye
Mallory Merritt	Aye	Nickolas Schaul	Aye
Eric Snyder	Aye		

Motion was unanimously carried.

Present during the closed session were:

Board Members

June Anne Gaeta
Marty Pottebaum
Jason Zilk
Nicholas Schaul
Eric Snyder

Duane Pitcher
Mallory Merritt
Jennifer Sease
Laura Schaefer

Legislative Members:

Representative Matthew Rinker (via telephone)

Representative Kenan Judge

Contractual Consultants

Doug Gross

Cynthia Boyle Lande

Administration

Dan Cassady – Executive Director

BriAnna Nystrom – Deputy Director

James Bybee – Accountant/Investment Officer

At the conclusion of the discussion, **June Anne Gaeta moved the Board conclude the closed session.**

Motion was seconded by Laura Schaefer.

Roll call vote was taken as follows:

Jennifer Sease	Aye	June Anne Gaeta	Aye
Duane Pitcher	Aye	Laura Schaefer	Aye
Marty Pottebaum	Aye	Jason Zilk	Aye
Mallory Merritt	Aye	Nickolas Schaul	Aye
Eric Snyder	Aye		

Motion was unanimously carried.

Jennifer Sease moved to deny the member’s appeal for an ordinary disability and uphold the denial of disability benefits in the case of Laura May.

Motion was seconded by Laura Schaefer.

Motion was unanimously carried.

Meeting was adjourned at 2:25 pm.