

Minutes of the January 9, 2020 meeting of the Board of Trustees

Meeting was called to order at the offices of the Municipal Fire and Police Retirement System of Iowa, 7155 Lake Drive, West Des Moines, IA at 10:02 a.m. by Marty Pottebaum.

Attendees at the meeting were:

Board Members:

Mary Bilden
Laura Schaefer
Marty Pottebaum
Eric Hartman

June Anne Gaeta
Michelle Weidner
Frank Guihan
Duane Pitcher

Contractual Consultants:

Doug Gross – BrownWinick
Cynthia Boyle Lande – BrownWinick
Mark Roth – BrownWinick

Dave Smith – Marquette
Doug Oest – Marquette

Administration:

Terry Slattery – Executive Director
BriAnna Nystrom – Executive Administrator
James Bybee – Accountant/Investment Officer

Dan Cassady – Deputy Director
Blake Jeffrey – Accountant/Investment Officer
Cody Jans – Investment/Communications Officer

Investment Manager Reports:

Cliff Yonce, Managing Director, Kevin Kester, Managing Director, Christopher Barbier, Principal, and Bibhusha Dangol, Investment Associate, from **Siguler Guff** provided a periodic report to the Board concerning their management of one of MFPRSI's private equity portfolios. The firm's representatives gave a summary of the performance of the funds, as well as an outlook of the market. The representatives indicated that there are no legal or regulatory issues affecting the firm when queried by the Deputy Director. The Board, investment consultant, and administration queried the representatives on various matters.

Mark Scholz, Director, Paul Stover, Managing Director, and Brent Heemskerk, Senior Portfolio Analyst, from **Principal Global Investors** provided a periodic report to the Board concerning the firm's management of a domestic real estate portfolio on behalf of

MFPRSI. The firm's representatives gave an organizational update, a summary of the performance of the fund, and an outlook of the real estate market. The representatives indicated that there are no legal or regulatory issues affecting the firm when queried by the Deputy Director. The firm responded to questions from the Board, investment consultant, and administration.

Consent Agenda and Informational Topics

The Board reviewed the following Consent Agenda topics:

Minutes and Schedules:

1. Review & Approval of Minutes of Previous Meeting(s)
2. Schedules – Calendars – Contract Summary

Benefit Activity Reports:

1. Communication Program Activity
2. DROP Program Activity Update

Development Program Reports:

1. Legislative Report

The Executive Director discussed the Consent Agenda.

Mary Bilden moved to adopt the consent agenda.

Motion was seconded by Michelle Weidner.

Motion was unanimously carried.

Financial Reports: The Deputy Director discussed the Fiscal Year 2020 Budget. The chairperson, Marty Pottebaum, appointed himself, Mary Bilden, and Duane Pitcher to the FY 2021 Budget Committee.

Board Inquiries & any Misc. Discussion Items: The Executive Administrator and Deputy Director discussed Fiscal Year 2020 goals including member online access, the communications program, and succession planning.

Marty Pottebaum moved to appoint Dan Cassidy as Executive Director effective January 1, 2021.

Motion was seconded by Mary Bilden.

Motion was unanimously carried.

Discussion of Legal Matters & Imminent & Pending Litigation Cases: Representatives from MFPRSI's legal counsel, BrownWinick, reported that there is no current litigation.

Consideration of & Determination on Appeal Case: (Lander): Legal briefs are to be filed in the case.

Investment Program Update: Representatives from MFPRSI's investment consulting firm, Marquette, made a recommendation regarding the retirement system's asset allocation.

Duane Pitcher moved to reduce infrastructure by 5% and increase public equity and public fixed income by 5%.

Motion was seconded by Eric Hartman.

Motion was unanimously carried.

Investment Performance Report: Representatives from MFPRSI's investment consulting firm, Marquette, reviewed with the Board the current investment market conditions as well as reports of performance for both MFPRSI's portfolio and the investment markets as of November 30, 2019.

Board Education: Investment Contracts: Representatives from MFPRSI's legal counsel, BrownWinick, provided an educational session on investment contract negotiations.

Earnable Compensation Definition Discussion: Representatives from MFPRSI's legal counsel, BrownWinick, and the Deputy Director led a discussion on how cities interpret and report earnable compensation.

Custodial Bank Agreement: The Deputy Director discussed a new agreement with MFPRSI's custodial bank, Wells Fargo Custody & Trust.

Eric Hartman moved to renew the contract with Wells Fargo for custodial banking services for a three-year term.

Motion was seconded by Mary Bilden.

Motion was unanimously carried.

Meeting was adjourned at 2:45 p.m.