

Minutes of the October 6, 2022, meeting of the Board of Trustees

Meeting was called to order at the offices of the Municipal Fire and Police Retirement System of Iowa, 7155 Lake Drive, West Des Moines, IA at 10:00 a.m. by Marty Pottebaum.

Attendees at the meeting were:

Board Members:

Mary Bilden

Laura Schaefer

June Anne Gaeta

Marty Pottebaum

Jennifer Sease

David McFarland (via telephone)

Jason Zilk

Nickolas Schaul

Mallory Merritt

Contractual Consultants:

Doug Gross – BrownWinick

Dave Smith – Marquette

Cynthia Boyle Lande – BrownWinick

Administration:

Dan Cassady – Executive Director

Carlton Chin – Chief Investment Officer

James Bybee – Accountant/Investment Officer

BriAnna Nystrom – Deputy Director

Blake Jeffrey – Accountant/Investment Officer

Cody Jans – Investment/Communications Officer

Guests:

Duane Pitcher – City of Ames Citizen

Megan Schlesky – Senate Republican Caucus Legislative Analyst

Jace Mikels – Senate Democratic Caucus Legislative Analyst

Jennifer Acton – LSA Division Administrator 2

Ed Cook – Legislative Services Agency Senior Legal Counsel

Xavier Leonard – LSA Fiscal Analyst

Investment Manager Reports:

Joe Tremblay, Director, Global Relationship Group, and Michele Cameron, Director, Global Relationship Group, from the firm of **IFM** provided a periodic report to the Board concerning the firm's management of an Infrastructure Portfolio for MFPRSI. The firm's representatives discussed with the Board an organizational update, philosophy of the firm, portfolio construction, and performance of the portfolio. The representatives indicated there are no legal or regulatory issues affecting the portfolio. The Board and Administration queried them on various matters.

John Cooney, Principal, from **HarbourVest Partners LLC** provided a periodic report to the Board concerning the firm's management of several private equity portfolios on behalf of MFPRSI. The firm's representative discussed with the Board an organizational update and performance of the portfolios. The representative indicated there are no legal or regulatory issues affecting the portfolios. The Board and Administration queried the representative on various matters.

Tony Brekke, VP, Portfolio Manager, and Terrill Armstrong from the firm of **Dodge & Cox** provided a periodic report to the Board concerning the firm's management of a domestic fixed income separate account for MFPRSI. The firm's representatives discussed with the Board an organizational update and performance of the portfolio. The representatives indicated there are no legal or regulatory issues affecting the portfolio. The Board and Administration queried them on various matters.

Investment Performance Report: A representative from MFPRSI's investment consulting firm, Marquette, reviewed with the Board reports of performance for both the retirement system's portfolio and the investment markets as of August 31, 2022.

Investment Program Update: A representative from MFPRSI's investment consulting firm, Marquette, informed the Board that the Bain Capital Credit Global Direct Lending 2021 investment approved at the August meeting was unsuccessful in reaching legal terms for the evergreen fund due to the Fund's other LPs. The prior commitment amount will be carried forward and considered with potential 2023 Private Credit commitment.

Audit Report & Actuarial Report for FY22: A representative from MFPRSI's auditor, Eide Bailly, presented and reviewed for the Board the results of its annual audit of MFPRSI for the period ending June 30, 2022.

Mary Bilden moved to accept the fiscal year 2022 audit report.

Motion was seconded by Nickolas Schaul.

The motion was unanimously carried.

Service Provider Review: Auditor: A representative of MFPRSI's auditing firm, Eide Bailly, discussed with the Board the firm's responsibilities to the retirement system, the firm's organizational structure, the individual roles within the firm, and fee proposal. The representative indicated there are no legal or regulatory issues affecting the relationship, when queried by the Executive Director.

Mary Bilden moved to renew the contract with Eide Bailly for auditing services for an additional three-year term, utilizing the proposed non-travel fee schedule, and subject to legal contract negotiations.

Motion was seconded by June Anne Gaeta.

The motion was unanimously carried.

Audit Report & Actuarial Report for FY22 (cont.): A representative from MFPRSI's actuary, SilverStone Group, presented to the Board the results of the July 1, 2022 actuarial valuation of the retirement system. The Board and actuary discussed the information provided in the report. The representative also reviewed with the Board the new disclosure requirements under ASOP #4 beginning in 2023.

Consent Agenda and Informational Topics:

The Board reviewed the following Consent Agenda topics:

Minutes and Schedules:

1. Review & Approval of Minutes of Previous Meeting(s)
2. Schedules – Calendars – Contract Summary

Benefit Activity Reports:

1. Communication Program Activity
2. DROP Program Activity Update

Development Program Reports:

1. Legislative Report

The Executive Director discussed the Consent Agenda

Mary Bilden moved to adopt the Consent Agenda including the 2023 meeting calendar.

Motion was seconded by Jason Zilk.

The motion was unanimously carried.

Financial Reports: The Executive Director discussed the Fiscal Year 2022 and 2023 Budgets.

Board Inquiries & any Misc. Discussion Items: The Deputy Director discussed Fiscal Year 2022 goals including updating the strategic plan, new trustee orientation, and internal investment management.

Discussion of Legal Matters & Imminent & Pending Litigation Cases: Representatives from MFPRSI's legal counsel, BrownWinick, reported there are no active litigation cases.

Investment Program Update (cont.): MFPRSI's Executive Director, Chief Investment Officer, and legal counsel discussed progress with the internal investment program.

2023 Financial Evaluation Report to Legislature: The Executive Director discussed the report draft.

Strategic Planning: A representative from MFPRSI's legal counsel, BrownWinick, led a continued discussion regarding Strategic Planning with the goal of updating the Vision Statement. The Board directed SilverStone Group to calculate alternative scenarios and return to the November Board meeting to present said alternative calculations for the Board's consideration.

Consideration of & Determination on Appeal Case (Carter):

Mary Bilden moved the Board go into closed session, pursuant to Iowa Code Section 21.5, for discussion of the appeal subcommittee hearings.

Motion was seconded by Laura Schaefer.

Roll call vote was taken as follows:

Jennifer Sease	Aye	Marty Pottebaum	Aye
Mallory Merritt	Aye	Laura Schaefer	Aye
Mary Bilden	Aye	Nickolas Schaul	Aye
June Anne Gaeta	Aye	David McFarland	Aye
Jason Zilk	Aye		

The motion was unanimously carried.

Present during the closed session were:

Board Members:

Jason Zilk	David McFarland (via telephone)
Laura Schaefer	June Anne Gaeta
Nickolas Schaul	Marty Pottebaum
Mallory Merritt	Jennifer Sease
Mary Bilden	

Contractual Consultants:

Doug Gross – BrownWinick	Cynthia Boyle Lande – BrownWinick
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Administration:

Dan Cassady – Executive Director	BriAnna Nystrom – Deputy Director
Carlton Chin – Chief Investment Officer	Blake Jeffrey – Accountant/Investment Officer
Cody Jans – Investment/Communications Officer	James Bybee – Accountant/Investment Officer

At the conclusion of the discussion, **Mary Bilden moved the Board conclude the closed session.**

The motion was seconded by Laura Schaefer.

Roll call vote was taken as follows:

Jennifer Sease	Aye	Marty Pottebaum	Aye
Mallory Merritt	Aye	Laura Schaefer	Aye
Mary Bilden	Aye	Nickolas Schaul	Aye
June Anne Gaeta	Aye	David McFarland	Aye
Jason Zilk	Aye		

The motion was unanimously carried.

Mary Bilden moved to deny the member's appeal for accidental disability and sustain ordinary disability in the case of Brooke Carter.

The motion was seconded by Laura Schaefer.

The motion was unanimously carried, with David McFarland abstaining.

Meeting was adjourned at 3:14 pm.