

Minutes of the October 3, 2024, meeting of the Board of Trustees

Meeting was called to order at the offices of the Municipal Fire and Police Retirement System of Iowa, 7155 Lake Drive, West Des Moines, IA at 9:54 a.m. by Marty Pottebaum.

Attendees at the meeting were:

Board Members:

Corey Goodenow
Jennifer Sease
Frank Guihan
Jason Zilk
Marty Pottebaum

Laura Schaefer
Nickolas Schaul
Duane Pitcher
Eric Snyder (via telephone)

Legislative Members:

Representative Matthew Rinker

Contractual Consultants:

Doug Gross – BrownWinick (via telephone)
Dave Smith – Marquette

Cynthia Boyle Lande – BrownWinick
Doug Oest - Marquette

Administration:

Dan Cassady – Executive Director
Carlton Chin – Chief Investment Officer
James Bybee – Accountant/Investment Officer

BriAnna Nystrom – Deputy Director
Cody Jans – Investment/Communications Officer

Guests:

Xavier Leonard – LSA Fiscal Analyst
Kerry Scott – Iowa Senate Democratic Staff Research Analyst
Lisa England – Iowa League of Cities / IMWCA HR and Management Adviser
Megan Schlesky – Senate Republican Caucus Legislative Analyst
John Cacciatore – PolicyWorks Senior Vice President

The Board Chairperson introduced Corey Goodenow, City of Ames Director of Finance, as a new Trustee.

Investment Manager Reports:

Representatives from MFPRSI's investment consulting firm, Marquette, reviewed with the Board the investment strategies of each of the investment managers scheduled to make a presentation on today's agenda as well as the role each manager plays in MFPRSI's overall investment portfolio.

David Seelbinder, Investment Director, Eric Maskalunas, Director, Business Development, and Meredith Mannix, Associate, Investor Relations, from the firm of **IFM** provided a periodic report to the Board concerning the firm's management of an Infrastructure Portfolio for MFPRSI. The firm's representatives discussed with the Board a firm overview, organizational update, philosophy of the firm, portfolio construction, and performance of the portfolio. The Board, Administration, and Investment Consultant queried them on various matters. The representatives indicated there are no legal or regulatory issues affecting the portfolio.

John Cooney, Principal, and Mindy Lahrman, Vice President, from **HarbourVest Partners LLC** provided a periodic report to the Board concerning the firm's management of several private equity portfolios on behalf of MFPRSI. The firm's representatives discussed with the Board an organizational update, market overview, the investment strategy, and performance of the portfolios. The firm responded to questions from the Board, Administration, and Investment Consultant. The representatives indicated there are no legal or regulatory issues affecting the portfolios.

Alexander Chartz, VP, Client Portfolio Manager, from the firm of **Dodge & Cox** provided a periodic report to the Board concerning the firm's management of a domestic fixed income separate account for MFPRSI. The firm's representative discussed with the Board the investment philosophy, performance of the portfolio, portfolio overview, and a market outlook. The firm responded to questions from the Board and Administration. The representative indicated there are no legal or regulatory issues affecting the portfolio.

Consent Agenda and Informational Topics:

The Board reviewed the following Consent Agenda topics:

Minutes and Schedules:

1. Review & Approval of Minutes of Previous Meeting(s)
2. Schedules – Calendars – Contract Summary

Benefit Activity Reports:

1. Communication Program Activity
2. DROP Program Activity Update

Development Program Reports:

1. Legislative Report

The Executive Director discussed the Consent Agenda.

Duane Pitcher moved to adopt the Consent Agenda including the 2025 meeting calendar.

Motion was seconded by Nickolas Schaul.

The motion was unanimously carried.

Financial Reports: The Executive Director discussed the Fiscal Year 2024 and Fiscal Year 2025 Budgets.

Board Inquiries & any Misc. Discussion Items: The Deputy Director discussed Fiscal Year 2023 goal of advisor transition plan and the Fiscal Year 2024 goal of data security testing after the Cloud transition and performance and net returns. She also discussed tracking of Board and Staff continuing education as well as the Fiscal Year 2025 goal of mental health evaluation protocols. The Executive Director discussed the Fiscal Year 2025 goal of implementing a 411 Attraction & Retention Working Group. Nickolas Schaul and Eric Snyder discussed their recent attendance at an educational conference.

Discussion of Legal Matters & Imminent & Pending Litigation Cases: A representative from MFPRSI's legal counsel, BrownWinick, reported the oral arguments for the Carter appeal case are scheduled for October 9, 2024, in the Court of Appeals. For the Puente appeal case, the Dallas County court held a hearing on the change of venue and consolidation motion on August 22, 2024 and ultimately dismissed Puente's claim under Iowa Code Chapter 17A and transferred the matter to Polk County, where the Dallas County court found venue was proper.

Board Inquiries & any Misc. Discussion Items (cont.): A representative from MFPRSI's legal counsel, BrownWinick, discussed a memo regarding Medicare eligibility for disabled individuals. She also discussed reviewing possible compliance with the Iowa Treasure Hunt.

Consideration of & Determination on Appeal Case (None).

Audit Report & Actuarial Report for FY24: A representative from MFPRSI's auditor, Eide Bailly, presented and reviewed for the Board the results of its annual audit of MFPRSI for the period ending June 30, 2024.

Representatives from MFPRSI's actuary, HUB International, presented to the Board the results of the July 1, 2024 actuarial valuation of the retirement system. The Board and actuaries discussed the information provided in the report.

Jennifer Sease moved to accept the fiscal year 2024 audit report, accept the fiscal year 2024 actuary report, and approve the city contribution rate, at 22.68%, effective July 1, 2025.

Motion was seconded by Nickolas Schaul.

The motion was unanimously carried.

Service Provider Review: Actuary: Representatives from HUB International reviewed with the Board the core services and additional projects undertaken as MFPRSI's actuary.

Duane Pitcher moved to renew the contract with HUB International as MFPRSI's actuary for an additional three-year term, subject to legal contract negotiations.

Motion was seconded by Frank Guihan.

The motion was unanimously carried.

Investment Program Update: No update.

Investment Performance Report: Representatives from MFPRSI's investment consulting firm, Marquette, reviewed with the Board the final June 30, 2024, investment performance, as well as reports of performance for both the retirement system's portfolio and the investment markets as of August 31, 2024.

2025 Financial Evaluation Report to Legislature: The Executive Director discussed a draft of the report.

Medical Protocols: The Executive Director discussed the medical protocol recommendation for mental health evaluations.

Nickolas Schaul moved to adopt the recommendation as presented, as follows:

- **Implement a post-offer MMPI-3 evaluation for both firefighters and police officers.**
- **Require an interview alongside the MMPI evaluation.**
- **Allow cities to continue using the same medical physician for evaluating both firefighter and police candidates.**
- **Require the following documentation:**
 - **Psychological suitability certification.**
 - **Psychologist's interpretation and conclusions.**
 - **For firefighters: MMPI-3 Firefighter Candidate Interpretive Report (FCIR), excluding scale charts and T-score data.**
 - **For police officers: MMPI-3 Police Candidate Interpretive Report (PCIR), excluding scale charts and T-score data.**
- **New Mental Health Evaluation Medical Protocols effective January 1, 2025.**
- **Authorize Director's Agreement with ILEA, subject to legal negotiations.**

Motion was seconded by Duane Pitcher.

The motion was unanimously carried.

Administrative Rules: The Executive Director informed the Board that no public comments were received regarding the proposed changes to the Administrative Rules.

Duane Pitcher moved to adopt the Administrative Rules as amended.

Motion was seconded by Jason Zilk.

The motion was unanimously carried.

Meeting was adjourned at 2:29 pm.